

## Summer Programming Coordinator



**MountAllison**  
Experiential Learning &  
Career Development

**Struts Gallery**  
**May-August**  
**35 hours/week**  
**\$14/hour**

[Struts Gallery](#) and Faucet Media Arts Center is an active artist-run centre in Sackville, NB, established in 1982. We are a non-profit organization and we present a year-round program of exhibitions, artist residencies, workshops, youth programs and festival events.

The Summer Programming Coordinator will work with the staff to plan and facilitate our summer program, lead our Friday noontime fundraising BBQs, assist with the week-long *Summer Video Camp* for youth, and participate in the diverse day-to-day activities at the centre over the busy summer months. Digital engagement is a key aspect of the role and the Summer Programming Coordinator will be trained to use our audio and video equipment in order to document our diverse activities and will use digital platforms including our website and social media to engage with the broader public.

### **Description of Tasks:**

- Organize 'The Living is Easy' series of members' projects:
- Assist with preparations for 'A Handmade Assembly'
- Assist with Sappyfest collaborative projects
- Facilitate Friday noontime BBQs
- Support staff with day-to-day gallery activities

### **Qualifications:**

- Visual Arts studies preferred
- Completion of at least 2nd year undergraduate studies an asset
- Comfortable working in a Mac environment
- Skilled with basic computer applications
- Experience with Photoshop or In-Design would be an asset
- Good writing skills would be an asset
- Social Media (Facebook, Instagram) familiarity would be an asset
- Demonstrated interest in contemporary art forms

To apply, please submit a targeted cover letter and resume (as one pdf document) to [careers@mta.ca](mailto:careers@mta.ca) by January 31, 2020.