

## Organizational Management Internship

**Open Sky Co-operative Ltd.**

**May-August**

**35 hours/week**

**\$14/hour**



**MountAllison**  
Experiential Learning &  
Career Development

[Open Sky Co-operative Ltd.](#) is a unique, Sackville-based charitable organization that utilizes activities of sustainable farming, community and food-related activities to teach adults social, independent living and employment skills. These adults may experience barriers due to social disabilities such as Autism Spectrum Disorder or mental health challenges, and can achieve huge improvements in quality of life through focused supports.

Open Sky's summer work environment is complex, varied and often fun. Our garden and farm are busier, our volunteer pool is larger, and our program participants are engaged in many different learning activities. Our OM Intern would work 25% with the Executive Director on a project related to the Open Sky Strategic Plan, and 75% with the Program Coordinator on volunteer management, special event planning, and day-to-day assistance with program coordination.

### **Our ideal candidate is:**

- Pursuing studies in an area related to social justice, psychology, social work, education and/or business
- Has interests in mental health and/or learning disabilities, and is also curious about the role of not-for-profit businesses in social change
- Has functional skills in Microsoft Office software, social media, and website management
- Has the ability to thrive in a rapidly-changing environment
- Has planning and organizational skills
- Is reliable and responsible for one's own actions
- Has respect and comfort with diversity
- Has an interest in growing and preparing food

Certification in Mental Health First Aid will be provided, if needed. A Criminal Records check is required for all staff, volunteers and interns at Open Sky.

The Open Sky staff team works closely and supportively together. Lunches and snacks are prepared by participants and staff, and provided onsite. Open Sky is located 15 minutes by bicycle, 40 minutes walk from downtown Sackville. Review our Facebook page to get a sense of our mission, activities and approaches.

To apply, please submit a focused cover letter and resume (as one pdf document) to [careers@mta.ca](mailto:careers@mta.ca) by *January 31, 2020*.