



MINUTES OF THE MEETING OF THE BOARD OF REGENTS

**Held on Friday, October 20, 2023 at 9:00 a.m. (Atlantic)
Windsor Grand Room, Windsor Hall and via MS Teams**

Attendees: George Cooper (Chair), Gita Anand, Sarah Crawford, Michael Gibbens (on Teams), Paul Henry, Cheryl Hodder, Dr. Vett Lloyd (on Teams), Dr. Robert MacKinnon, Zac Mclsaac (on Teams), Dale Noseworthy, Daniel Nowlan, Spencer Scott, Dave Shastri, Brent Spencer, Phil Tibbo (on Teams), Christina Vroom (on Teams), Andrew Wilson, Peter Winters, and Lisa Yarmoshuk.

Guests: Robert Inglis (Vice-President, Finance and Administration), Courtney Pringle-Carver (Vice President University Advancement), Anne Comfort (Vice-President, International and Student Affairs), Dr. Vicki St. Pierre (Interim Provost and Vice-President Academic and Research), John Gillis (Director of Information Technologies), Guylaine Roy (Director of Finance), Heather Bembridge, Brittany Trafford (secretariat support), Colleen Keys (secretariat support, in part, on Teams).

Regrets: Brent Hawks, Lynn Loewen, Martine Savoie, Mark Sevestre, and Alivia Warr.

Item	Topic	Summary of Discussion	Decision
1.	Call to Order	Quorum being present, the Chair called the meeting to order at 9:00 a.m.	
	Territorial Acknowledgement	The Chair acknowledged that Mount Allison is located within the traditional territory of Mi'kma'ki, the unceded ancestral homelands of the Mi'Kmaq.	
	Approval of the Agenda	The agenda was approved as circulated	Approved
2.	MS TEAMS platform for Board materials	An overview of the MS TEAMS platform was provided.	
3.	Consent Agenda		
	Approval of the Consent Agenda	The Consent agenda was approved, thereby approving the minutes of the meeting of May 16, 2023. Reports were provided for information from the Academic Affairs Committee, Audit Committee, Finance and Administration Committee, Executive Committee, Investment Committee, Nominating and Governance Committee, Property and Facilities Committee, Student	Approved

		Affairs Committee and University Advancement Committee. The meeting dates for the Board of Regents for 2024 and 2025.	
4. Issues Agenda			
Strategy / planning			
5	Nominating and Governance Committee		
	a. Recommendations of the Nominating and Governance Committee related to Appointments and Re-Appointments to the Board of Regents and Committees of the Board	<p>The Board considered the recommendations from the Nominating and Governance Committee.</p> <p>On motion by George Cooper and seconded by Paul Henry the following motion was passed:</p> <p>BE IT RESOLVED that the Board of Regents, as recommended by the Nominating and Governance Committee, approves the following appointments and reappointments to the Board of Regents:</p> <p>a. that Paul Henry be reappointed to the Board of Regents for a four-year term, January 1, 2024 - December 31, 2027;</p> <p>b. that Dale Noseworthy be reappointed to the Board of Regents for a four-year term, January 1, 2024 - December 31, 2027;</p> <p>c. that Jeff Paikin be appointed to the Board of Regents for a four-year term, January 1, 2024 - December 31, 2027;</p> <p>d. that Brent Spencer be reappointed to the Board of Regents for a four-year term, January 1, 2024 - December 31, 2027; and</p> <p>e. that Lisa Yarmoshuk be reappointed to the Board of Regents for a four-year term, January 1, 2024 - December 31, 2027.</p> <p>On motion by George Cooper and seconded by Peter Winters (with Cheryl Hodder recusing herself and leaving the room) the Board passed the following motion:</p> <p>BE IT RESOLVED that the Board of Regents, as recommended by the Nominating and Governance Committee, approves that Cheryl Hodder be</p>	<p>Motion Carried</p> <p>Motion Carried</p>

		<p>appointed Chair of the Board of Regents for a four-year term, January 1, 2024 - December 31, 2027.</p> <p>On motion by Dan Nowlan and seconded by Cheryl Hodder (with Paul Henry recusing himself and leaving the room) the Board passed the following motion:</p> <p>BE IT RESOLVED that the Board of Regents, as recommended by the Nominating and Governance Committee, approves that Paul Henry be appointed Vice- Chair of the Board of Regents for a four-year term, January 1, 2024 - December 31, 2027.</p> <p>On motion by Peter Winters, seconded by Paul Henry (with Gita Anand recusing herself and leaving the room), the Board passed the following motion:</p> <p>BE IT RESOLVED that the Board of Regents, as recommended by the Nominating and Governance Committee, approves that Gita Anand be appointed Chair of the Executive Committee for a four-year term, January 1, 2024 - December 31, 2027.</p> <p>On motion by Dan Nowlan and seconded by Cheryl Hodder, the Board passed the following Motion for reappointments and appointments to committees:</p> <p>BE IT RESOLVED that the Board of Regents, as recommended by the Nominating and Governance Committee, approves the following appointments and reappointments to the Board of Regents:</p> <p>1. Chairpersons of Board Committees (Term - January 1, 2024 – December 31, 2025)</p> <ul style="list-style-type: none"> • that Gita Anand be reappointed Chair of the Academic Affairs • that Dave Shastri be appointed Chair of the Finance and Administration Committee. • that Jeff Paikin be appointed Chair of the Property and Facilities Committee. • that Sarah Crawford be reappointed Chair of University Advancement. <p>On motion by Spencer Scott and seconded by Brent Spencer the Board passed the following Motion for reappointments and appointments to committees:</p>	<p>Motion Carried</p> <p>Motion Carried</p> <p>Motion Carried</p>
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Motion Carried

BE IT RESOLVED that the Board of Regents, as recommended by the Nominating and Governance Committee, approves recommends the following appointments and reappointments to committees:

Members of Board Committees
(Term - January 1, 2024 – December 31, 2025)

		Appoint	Reappoint
i.	Academic Affairs		Brent Hawkes Mark Sevestre
ii.	Audit Committee		Brent Hawkes Mark Sevestre Lisa Yarmoshuk
iii.	Finance and Administration	Dan Nowlan Michael Gibbens	Zac McIsaac
iv.	Investment	Dale Noseworthy Sam Imbeault (<i>Ind</i>)	Zac McIsaac
v.	Nominating and Governance	Sarah Crawford Dave Shastri	
vi.	Property and Facilities	Dan Nowlan Christina Vroom	Dale Noseworthy Andrew Wilson
vii.	Student Affairs		Brent Hawkes Martine Savoie Lisa Yarmoshuk
viii.	University Advancement	Jeff Paikin Martine Savoie	Lisa Merrithew (<i>Ind</i>)

Members of Other Committees
(Term - January 1, 2024 - December 31, 2025)

		Appoint	Reappoint
i.	Joint Board/Alumni Nominating		Cheryl Hodder David Shastri
ii.	Board Service Medal	Sarah Crawford	
iii.	Emeriti Appointments	Christina Vroom	Lisa Yarmoshuk
iv.	Honorary Degrees	Dan Nowlan	
v.	Senate ⁱ		Alex Fancy Nancy Vogan

b. Board Evaluation Questionnaire Report

Colleen Keys presented on the Board Evaluation results:

- 21 out of 22 Regents responded to the electronic questionnaire.
- High level results were reviewed with the Board. A key improvement was the Board’s regularity of assessing performance. There has been a decrease in the score for Strategic Focus. The past year has been one of transition.
- Risk Management and Oversight has a steady response. With regard to Knowledge and Qualifications there has been a moderate increase.
- Overall scoring shows that areas of future focus will be strategy and forming a plan around the future President’s goals.

		<p>The Board discussed the results of the evaluation and the importance of the information. The low score on strategy suggests an area to improve upon. Setting strategy and maintaining accountability is critical.</p> <p>The Committee discussed the September strategy session having been postponed and the importance of the Board having a broader strategy and reflective session during this year.</p>	
	c. January 2024 – Professional Development Session Agenda	The proposed tentative agenda for professional development in January was presented to the Board.	
6.	Audit Committee		
	a. Annual Financial Report including Draft Audited Financial Statements for the Year Ended April 30, 2023	<p>The Annual Financial Report was made available to the Board. The Auditors do not have any reservations on the University’s accounting. This was a clean report.</p> <p>The Board considered the report and a summary was presented by Guylaine Roy.</p> <p>The Committee discussed the annual endowment spending. The University is not spending the capital and the endowment fund has increased.</p> <p>The Committee discussed the engagement of the Auditors and any changes in scope.</p> <p>On motion by Brent Spencer and seconded by Christina Vroom, the Board passed the following motion:</p> <p>BE IT RESOLVED that the draft audited financial statements for the year ended April 30, 2023, as recommended by the Audit Committee, are approved.</p> <p>On motion by Brent Spencer and seconded by Dave Shastri the Board passed the following motion:</p> <p>BE IT RESOLVED that the Annual Financial Report for the year ended April 30, 2023, as recommended by the Audit Committee, is approved.</p>	<p>Motion Carried</p> <p>Motion Carried</p>
	b. Management Discussion and Analysis 2022-2023	<p>Guylaine Roy presented on the Management Discussion and Analysis report.</p> <p>Following discussions, on motion by Brent Spencer and seconded by Lisa Yarmoshuk, the following Motion was passed:</p>	

		BE IT RESOLVED that the Management, Discussion and Analysis Report for 2022-2023, as recommended by the Audit Committee, is approved.	Motion Carried
	c. Risk Management Update	An update on the Enterprise Risk Management program was provided to the Board. The registry is result of many interviews and identifying risks. The registry includes 14 identified risks. The next steps are operationalizing the work.	
7.	Report from the President and Cabinet	<p>Dr. MacKinnon provided a report to the Board:</p> <ul style="list-style-type: none"> • Mount Allison is implementing a digital marketing strategy focused on enrollment. • Mount Allison recently hosted an open house with 350 prospective students. • The Senior Management team is planning to meet the Post-Secondary and Training Minister and Staff • Mount Allison has retained a top ranking in Maclean’s Magazine, this is important on a national and international level. • Mount Allison exceeded the enrollment target and had better retention last year and is working hard to understand how to enhance both of these elements. • Dr. MacKinnon has been learning about the programs including new programs to try to better understand what will grow enrollment. • The orientation sessions went well with students very engaged including in the sexual violence education sessions. <p>The Committee discussed the enrollment target of an increase of 30 students. The digital marketing strategy was discussed. This investment is showing gains.</p> <p>The Committee discussed the use of real-time data and marketing metrics. Past anomalies in enrolment were considered.</p>	

8.	Report from the Presidential Search Committee	<p>An update on the presidential search was provided:</p> <ul style="list-style-type: none"> • Royer Thompson is the recruiter. • The Committee has had unconscious bias training and has reviewed community feedback. • The final advertisement will go out on time. • There have been communications with the community including on campus consultations and meeting with the Mayor, the executives of the Union, Indigenous Professors and Deans. • There was a survey with 257 participants, mostly Alumni replied. The results aligned with what was expressed in the in-person consultations. • Currently the process is on time and the committee is engaged and dedicated. 	
9.	Other Business	<p>This was the final meeting for George Cooper, Dr. Vett Lloyd and Peter Winters.</p> <p>The Board thanks Dr. Lloyd for holding the board accountable and for showing a clear love for the school and town of Sackville.</p> <p>The Board also thanks George Cooper and Peter Winters for their professionalism and dedication.</p> <p>George Cooper wishes to thank Heather Bembridge for her secretariat support in his role as Chair.</p>	
10.	In camera	An in-camera session was held.	
11.	Adjournment	The meeting was adjourned at 12:10 p.m.	

/GC
October 2023