

Mount Allison University's report is written and published in accordance with Bill S-211, *An Act to enact the Fighting Against Forced Labour and Child Labour in Supply Chains Act*.

2024 Annual Report:

1. What steps has the entity taken in the previous financial year to prevent and reduce the risk that forced labour or child labour is used at any step of the production of goods in Canada or elsewhere by the entity or of goods imported into Canada by the entity?

Mount Allison University's business activities focus on advancing education and learning, promoting research and development, and engaging with our community. To support these efforts, the University runs a campus bookstore providing textbooks, course materials, office supplies, and a range of branded merchandise and clothing. As a publicly funded institution, the University adheres to the Canadian Procurement Laws and the New Brunswick Procurement Act and ensures its requirements for goods and services are sourced:

- *the best value for money while meeting University needs, interests, and requirements.*
- *open, fair, equitable and transparent opportunities for qualified vendors to earn the University's business including members of groups who are historically and currently underrepresented among the University's vendors.*
- *statutory, legal, and ethical obligations are met including:*
 - *consistency with trade agreements and applicable legislation.*
 - *potential or perceived conflicts of interest are considered and addressed.*
 - *privacy and protection of personal information according to University policy and applicable legislation.*
- *consideration of accessibility and sustainability criteria and features.*

2. Please provide additional information describing the steps taken (if applicable).

Not applicable

3. Which of the following accurately describes the entity's structure?

Mount Allison University is a corporation, operating under the authority of the Mount Allison University Act, 1993, a special act of the Legislative Assembly of the Province of New Brunswick. The University is a registered Canadian charitable organization.

4. Which of the following accurately describes the entity's activities?

Mount Allison University sells goods both domestically and internationally. It also imports products made outside of Canada. The university is dedicated to upholding the highest standards in all its activities and has established a Business Code of Conduct Policy that all faculty and staff must adhere to. This policy clearly states that the university will conduct all activities in compliance with the law, university policies, and applicable professional standards.

5. Please provide additional information on the entity's structure, activities, and supply chains.

Mount Allison University is a Board directed, diverse, culturally rich, undergraduate higher education institution whereby it is necessary to purchase a multitude of goods.

Campus consists of between 38 and 40 buildings, including an Art Museum, classrooms and learning spaces, an observatory, offices, Libraries, a chapel, residences, teaching labs, athletics space, turf field, and a pool.

Different departments may have specific needs according to their discipline. Disciplines range from Fine Arts, Music, Scientific studies in Biology/ Chemistry/ Psychology/ Physics, to Athletics, Geography, Humanities and Sociology. Many students and faculty travel the world in search of educational experiences.

To ensure that the student's experience is the best that it can be, faculty have access to the best equipment and tools that the University can afford which has included importing goods or instruments interprovincially and from Europe, Denmark, Vietnam, Italy, and United States of America.

Our Campus bookstore sells books, logoed clothing, and general merchandise imported from the US and Canada.

6. Does the entity currently have policies and due diligence processes in place related to forced labour and/or child labour.

Mount Allison University ensures that all goods and services are sourced in accordance with Canadian Procurement Laws and the New Brunswick Procurement Act. The university is also dedicated to fostering and maintaining positive relationships with all employees and the unions that represent them.

7. Please provide additional information on the entity's policies and due diligence processes in relation to forced labour and child labour (if applicable).

- [Policy 7101 – Procurement Policy](https://mta.ca/about/leadership-and-governance/policies-and-procedures/policy-7101-procurement-policy): <https://mta.ca/about/leadership-and-governance/policies-and-procedures/policy-7101-procurement-policy>
- [Policy 7910 – Code of Business Conduct](https://mta.ca/about/leadership-and-governance/policies-and-procedures/policy-7910-code-business-conduct): <https://mta.ca/about/leadership-and-governance/policies-and-procedures/policy-7910-code-business-conduct>

8. Has the entity identified parts of its activities and supply chains that carry a risk of forced labour or child labour being used?

Mount Allison University has not yet identified any areas within its activities or supply chains that pose a risk of forced labour or child labour.

9. Has the entity identified forced labour or child labour risks in its activities and supply chains related to any of the following sectors and industries? Select all that apply.

Mount Allison University has not yet conducted an assessment to identify which parts of its activities and supply chains might carry a risk of forced labour or child labour, if any

10. Please provide additional information on the parts of the entity's activities and supply chains that carry a risk of forced labour or child labour being used, as well as the steps that the entity has taken to assess and manage that risk (if applicable).

Not applicable. Mount Allison University has not yet identified which parts of its activities and supply chains might carry a risk of forced labour or child labour, if any.

11. Has the entity taken any measures to remediate any forced labour or child labour in its activities and supply chains?

Mount Allison University has not identified any forced labour or child labour in its activities and therefore no remediation measures have been undertaken.

12. Please provide additional information on any measures the entity has taken to remediate any forced labour or child labour (if applicable).

Not applicable

13. Has the entity taken any measures to remediate the loss of income to the most vulnerable families that results from any measure taken to eliminate the use of forced labour or child labour in its activities and supply chains?

Mount Allison University has not identified any forced labour or child labour in its activities and therefore no remediation measures have been undertaken.

14. Please provide additional information on any measures the entity has taken to remediate the loss of income to the most vulnerable families that results from any measure taken to eliminate the use of forced labour or child labour in its activities and supply chains (if applicable).

Not applicable

15. Does the entity currently provide training to employees on forced labour and/or child labour?

No training has yet been provided to employees on forced labour and/or child labour.

16. Please provide additional information on the training the entity provides to employees on forced labour and child labour (if applicable).

Not applicable

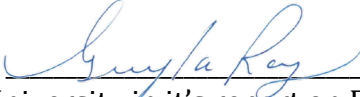
17. Does the entity currently have policies and procedures in place to assess its effectiveness in ensuring that forced labour and child labour are not being used in its activities and supply chains?

Mount Allison University does not currently have policies or processes in place to assess its effectiveness in ensuring that forced labour and child labour are not being used in its activities and supply chains.

18. Please provide additional information on how the entity assesses its effectiveness in ensuring that forced labour and child labour are not being used in its activities and supply chains (if applicable).

Not Applicable

Attestation:

I,  hereby declare the information provided by Mount Allison University in its report on Bill S-211, *An Act to enact the Fighting Against Forced Labour and Child Labour in Supply Chains Act* to be true, accurate and complete to the best of my knowledge and I understand that any falsification, omission, or concealment of material fact and that I am a duly authorized to complete and submit the questionnaire and annual report on behalf of this institution.

Contact: Guylaine Roy

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