

Using the IRCC Portal to submit a study permit application

Creating an online account with Immigration, Refugees and Citizenship Canada (IRCC) allows you to apply online for your Canadian study permit.

This portal should only be used for initial (new) study permit applications submitted outside of Canada.

This guide walks you through how to create an IRCC Portal account.

If you cannot access your previous account, you can create a new account.

To get started, go to the IRCC “Apply online for a study permit: IRCC Portal” page at <https://www.canada.ca/en/immigration-refugees-citizenship/services/study-canada/portal-application-process-study.html>.

PART ONE: CREATING AN ACCOUNT



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Apply online for a study permit: IRCC Portal



If you're applying to **extend** your study permit, **you must use the IRCC secure account.**

[Extend your permit in the IRCC secure account.](#)



You need a provincial attestation letter to apply for a study permit

As of 8:30 am ET on January 22, 2024, most students must include a provincial attestation letter (PAL) from the province or territory where they plan to study with their study permit application.

In most cases, if you apply without a PAL, your application will be returned with fees.

[Learn more about the provincial attestation letter.](#)

Follow these steps to apply online using the IRCC Portal.



1. Get an invite code, create an account and sign in

If it's your first time using the IRCC Portal, you need an invite code to create an account. Once you have your code, you can create an account in the portal and sign in.



2. Complete the online form and upload your documents

After you answer all the questions, you'll get a list of documents you need to upload.

This includes the documents that:

- show you're eligible to travel to Canada right now **and**
- support your study permit application

Check the [list of documents you need to apply for a study permit.](#)



3. Pay with a credit card

We accept credit cards and prepaid cards from Visa®, MasterCard®, American Express®, JCB® and UnionPay®.

Sign in



Sign in to the IRCC Portal

or

Get an invite code to create an account



Get invite code

Select "Get an invite code to create an account" to continue.



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Get an IRCC Portal account

To start, enter your email address below.

This helps create an invitation code that you'll need to sign up for an account.

Email address

Confirm your email address

Get invitation code

Already have an IRCC Portal account? [Sign in](#)

You will be redirected to this page.
Enter and confirm your email address
to receive your invitation code. Select
“Get invitation code” to continue.



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Get an IRCC Portal account

Your IRCC Portal invitation code is

[Redacted invitation code]

 Copy to clipboard

Code valid until 2024-03-20.

[Continue to the IRCC Portal sign-up page](#)

You will be shown a unique IRCC Portal invitation code. Select “Copy to clipboard” to copy the code. Next, select “Continue to the IRCC Portal sign-up page” to continue.



[Home](#) > Sign up

Sign up

*** Invite code (required)**

*** Email address (required)**

*** Password (required)**

Password must be at least 8 characters, no more than 15 characters, and must include at least one upper case letter, one lower case letter, one special character, and one numeric digit.

*** Confirm password (required)**

*** Surname or last name (required)**

Write your surname name exactly as the name appears on your passport or identity document.

Given name or first name (optional)

*** Select telephone number for the country or territory (required)**

Choose **Canada or the U.S.** if you have a telephone number within the North American Numbering Plan and its country code is 1.

Canada/US Other

*** Telephone number (required)**

Already have an account? [Sign in](#)

On the “Sign up” page, enter your invitation code and the required contact information. Select “Sign up” to continue.

[Home](#) > Confirm sign up

Confirm sign up

A verification code has been sent to your email account ✕

*** Email address (required)**

*** Enter verification code (required)**


Date modified: 2024-02-01

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You will be redirected to a “Confirm sign up” message. Enter the verification code that has been sent to your email account. Select “Confirm” to continue.

[Home](#) > Sign in

Sign in to the IRCC portal

 Email has been verified. Please sign in again. ✕

* **Email address (required)**

* **Password (required)**

Sign in

Need an account? [Sign up](#)

[Forgot your password?](#)

Date modified: 2024-02-01

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Sign into the IRCC Portal using your newly created email address and password.

[Home](#)

Terms and conditions

By accessing your account, you are agreeing to abide by the following Terms and Conditions of Use:

- You agree to keep your identification number(s) confidential and to not share it (them) with anyone. If you suspect that others have obtained your identification number(s), [contact us](#) and complete a case-specific enquiry.
- You certify that any information provided by you is true, accurate and complete.
- You understand and accept that as a security measure for administrative reasons, we can revoke your access if you fail to abide by the [Terms and Conditions of Use](#).
- You understand and accept that we are not responsible for any losses or damages incurred by anyone because of:
 1. The use of the information available in your account
 2. Any restrictions, delay, malfunction or unavailability of your account
- You understand and accept that by using your account and applying online, we can communicate with you (or your representative, if applicable) via email.
- To continue, choose "I accept" to indicate your acceptance of these Terms and Conditions. If you do not agree with these Terms and Conditions, choose "I do not accept". Note, you will not be able to access your account unless you accept the Terms and Conditions.

If you use another type of browser software you should check with your software supplier to make sure that your browser has 128-bit secure socket layer encryption capability. Note: We are not responsible for any difficulties in downloading and installing software. Software suppliers are responsible for providing technical support. It is important that you sign out and close your browser before leaving this computer unattended. This will prevent unauthorized access to your personal information.

Date modified: 2024-02-01

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You will be prompted to accept the “Terms and Conditions” of your account. Review the information and click “I Accept” to continue.

Home > Your account

Signed in as MTA Student

Account home

Account profile

Help

Sign out

My IRCC portal account

Start an application

[Apply to visit, study or work in Canada as a temporary resident](#)

[Make a new refugee claim or continue a claim made to the Canada Border Services Agency \(CBSA\)](#)

Citizenship

[Download Citizenship e-Certificate](#)

View the applications you submitted

Review, check the status, or read messages about your submitted application.

Application type	Application number	Applicant name	Date submitted ↓	Status	Action
No data available in table					
Items per page: 5 0 of 0 < < > >					

Continue an application you haven't submitted

Continue working on an application or a profile you haven't submitted, or delete it from your account.

Application type	Applicant name	Date created ↓	Days left to submit	Date last saved	Action
No data available in table					
Items per page: 5 0 of 0 < < > >					

You will be redirected to the “My IRCC portal account” page. If you want to start an application, click “Apply to visit, study or work to Canada as a temporary resident” to start the questionnaire and create your document checklist.

PART TWO: STARTING AN APPLICATION



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[Exit transaction](#)

Sign out

Apply to visit, study or work in Canada as a temporary resident

1. Make sure you're eligible before you apply.

Check the program requirements and make sure you meet the basic entry requirements.

- Rules may have changed since the last time you applied, so it's best to [check before you start your application](#).

2. Have these items ready:

- your passport or other valid travel document
- a [credit card](#) to pay the application fees

3. Follow these steps to complete the application:

- Select what you want to apply for.
 - We'll tell you what documents you may need.
- Answer the questions in the application.
 - The questions will be based on what you're applying for and your situation.
- Review your answers.
 - You can modify them if you need to.
- Upload your documents.
 - After you answer all the questions, you'll get a list of documents you need to upload.
 - You need electronic copies in either the .tiff, .jpg, .png, .doc, .docx or .pdf format.
- Pay your fees.
- Submit your application.
 - You have **60 days** (from when you start your application) to submit a complete application.
 - After 60 days, the system deletes your information.

I acknowledge that I've read and I understand the above information. I'm ready to start my application.

Start application →

You will be directed to a pre-application checklist. Read and follow the directions. Select the “I acknowledge” checkbox and the “Start application” button to continue.

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Sign out

Groups

*** Do you want to apply for more than 1 person at the same time? (required)**

For example, you want to submit an application for yourself, plus your spouse and children who will travel with you or join you later during your stay in Canada.

Yes No

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[Save and continue →](#)

You will be asked if you want to apply for more than 1 person at the same time. Select “no” if you plan to move to Canada without accompanying family members. Select “Save and continue” to be directed to the main application portal page.

TIP: Once you begin your application, you will have 60 days to complete it.

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Apply to visit, study or work in Canada as a temporary resident

*** I want to apply for a: (required)**

- study permit
- transit visa or temporary special measures
- visitor visa or super visa
- work permit
- not sure

*** Do you have a provincial attestation letter? (required)**

- Yes
- No

*** Which province or territory is your provincial attestation letter from? (required)**

New Brunswick

*** Tell us more about what you'll do in Canada. Include dates. (required)**

0 of 475 characters used

*** When will you enter Canada? (required)**

If you don't yet know the date you will travel to Canada, select an approximate date.

Select year Select month Select day

*** When will you leave Canada? (required)**

Select year Select month Select day

UCI (unique client identifier), if known (optional)

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The first page of the application portal is titled "Apply to visit, study or work in Canada as a temporary resident." See the next page of this guide for directions on how to complete this page.

Apply to visit, study or work in Canada as a temporary resident

- **“I want to apply for a:”**
 - Select “study permit.” An additional question will appear, asking “What exactly do you want to apply for?” Select “a study permit to study for more than 6 months.”
- **“Do you have a provincial attestation letter (PAL)”**
 - Undergraduate students require a PAL and should contact Mount Allison’s Admissions office if they have not already received one (international@mta.ca). Enter “New Brunswick” for the question that asks which province issued the PAL.
- **“Tell us more about what you’ll do in Canada. Include dates.”**
 - Write a summary of your plans in Canada. Include that you will be attending Mount Allison University in Sackville, New Brunswick. Provide the estimated timeline for completion of your program (e.g. September 2024-May 2028).
- **“When will you enter Canada?”**
 - Provide the exact date of your arrival in Canada. MTA International Orientation takes place at the end of August; the arrival date for International Orientation is noted on your Letter of Acceptance.
- **“When will you leave Canada?”**
 - We recommend providing the date as May 31st of your intended graduation year (e.g. May 31, 2028).
- **“UCI (unique client identifier), if known”**
 - If you have a UCI number from a previous immigration application, you may include it in this field.

Once you have completed this section, select “Save and continue” to move to the next section of the application.

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You selected: apply for a study permit for **more than 6 months**

If this isn't what you expected, check your answers again.

The study permit is a document that allows foreign nationals to study at designated learning institutions (DLI) in Canada. **It is not a visa.** It doesn't let you enter Canada.

- If we approve your study permit, we'll issue a visitor visa or an eTA to you with your study permit to allow you to enter Canada.



Documents you need to complete the application

- A valid passport or travel document
- An acceptance letter from a designated learning institution (DLI) in Canada
- Proof that you have enough money to pay for your:
 - tuition fees
 - living expenses for yourself and any family members who come with you to Canada **and**
 - return transportation for yourself and any family members who come with you to Canada

You may need other documents depending on how you answer the questions in the application.



Information you need to enter

- Personal details
- Travel document details
- Finances
- Education history
- Travel history
- Criminality and security
- Medical background
- Family information

You may need to give us more information depending on how you answer the questions in the application.

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[Continue to application →](#)

You will be redirected to a page notifying you of the documents and information required to complete the application. Read through the page and then select “Continue to application.”



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Representative

*** Are you applying on behalf of someone else? (required)**

If you're preparing an application for someone else, you're a representative. To be someone's representative, you must provide the right forms to show you have their permission to handle their application for them.

Yes No

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Save and continue →

This page is titled “Representative.” Select “No” if you are applying for yourself. Select “Save and continue” to proceed to the next page of the application.

TIP: At any point in the application, you can return to a previous section of the application by selecting the gray rectangle labeled “Back” at the bottom of the current page.

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Travel document information of the applicant

*** Surname or last name (required)**

Write your name exactly as it appears on your passport or identity document.

Given name or first name (optional)

Write your given name. If none, leave this field blank.

*** Date of birth (required)**

Select your date of birth exactly as it appears on your passport.

Select year	Select month	Select day
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*** Gender (required)**

- Male
- Female
- Unknown
- Another gender

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[Save and continue →](#)

This page of the application portal is titled “Travel document information of the applicant.” Please ensure that the information entered in this section matches that which is noted on your passport or other identity document. Once you have completed the required fields, select “Save and continue.”

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Travel document of the applicant

Type of travel document

* What document are you travelling with? (required)

- Passport
- Other travel document

* What's your passport or travel document number? (required)

* Confirm your passport or travel document number (required)

* Date of issue of passport or travel document (required)

Select day Select month Select year



Make sure your passport is valid long enough to cover the time you want to be in Canada. Your passport expiry date will determine the expiry date of the document you're applying for.

* Date of expiry of your passport or travel document (required)

Select day Select month Select year



The validity of the document you are requesting can't be issued beyond the expiry date of your travel document.

* Are you a lawful permanent resident of the United States with a valid Green Card (alien registration card)? (required)

- Yes
- No

* Have you held a Canadian visitor visa in the past 10 years? (required)

- Yes
- No

* Do you currently hold a valid U.S. nonimmigrant visa? (required)

- Yes
- No

* Are you travelling to Canada by air? (required)

- Yes
- No

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Save and continue →

This page of the application portal is titled "Travel document of applicant." Complete all of the required fields and select "Save and continue."

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Citizenship and places where the applicant has lived

* Country or territory where you were born (required)

* City or town where you were born (required)

* Are you a citizen of more than one country or territory ? (required)

Yes No

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[Save and continue →](#)

This page of the application portal is titled “Citizenship and places where the applicant has lived.” Complete all of the required fields and select “Save and continue.”

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National identity document of the applicant

* Do you have a valid national identity document? (required)

Not all countries issue a national identity document. If you have one, provide your information.

Yes No

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[Save and continue →](#)

This page of the application portal is titled “National identity document of the applicant.” Answer the question and select “Save and continue.”

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Names used in the past

* Have you used another name in the past? (required)

Yes No

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[Save and continue →](#)

This page of the application portal is titled “Names used in the past.” Complete all of the required questions and select “Save and continue.”

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Contact information of the applicant

Countries or territories of residence

What's your residential address?

This is the address where you currently live.

* Select a country or territory (required)

* Street address (required)

Enter the address, including house number or building number if applicable.

* City or town (required)

Postal code (optional)

* Is your mailing address the same as your residential address? (required)

Yes No

Countries or territories of residence

* List your current country or territory of residence, then add all other countries or territories where you've lived for the past five years, for more than 6 months. (required)

+ Add

> [You'll lose your information if you leave this page without saving.](#)

Country/territory	Status	From	To	Add or modify a file
There is no data to display				
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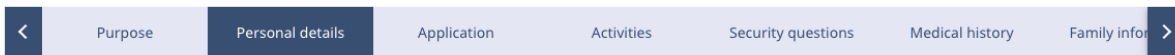
Save and continue →

This page of the application portal is titled “Contact information of the applicant.” Entering the address where you currently live. In the table, click the “+ Add” button and enter the country where you currently live. If you have lived anywhere else in the past five years, click the “+ Add” button again and enter the relevant country or countries. Complete all of the required fields and select “Save and continue.”



[Exit transaction](#)

Sign out



Biometrics (fingerprints and photo) of the applicant



You should check the status of your biometrics to see when they expire. The document you're applying for can't be valid longer than your biometrics. If you need your document to be valid for longer, you can give your biometrics again.

*** Do we already have your fingerprints and photo (biometrics), and are they still valid? (required)**

Answer yes **only** if you:

- gave your biometrics in the past 10 years for a visitor visa, study or work permit application, **and**
- know your biometrics are still valid. If you're not sure, [find out if your biometrics are still valid](#).

Yes No

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[Save and continue →](#)

This page of the application portal is titled “Biometrics of the applicant.” Select “Yes” or “No” and then select “Save and continue.”

Most study permit applicants will need to appear in person to have fingerprints and photograph (biometric information) taken at a biometric collection service point. Exceptions include US citizens or nationals. For more information visit the [IRCC website: Facts about biometrics](#). After you have submitted your study permit application online, you will receive a Biometrics instruction letter (BIL) which will direct you to a list of biometrics collection service points.

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Application for a study permit

Details about your intended study in Canada


*** Type of study permit (required)**

- I have a letter of acceptance from a designated learning institution
- I am applying for an open study permit

*** Which of the following applies to you? (required)**

- An officer of the United States Immigration and Naturalization Service or of the United States Customs who will carry out pre-inspection duties work in Canada.
- An American member of the International Joint Commission.
- A United States grain inspector.
- A United States government official, with an official United States passport, who will undertake a temporary posting in Canada.
- Family member of any of the above
- None of the above apply to me.

*** Level of study (required)**

 **This information may be shared with your designated learning institution during your application process.**

*** Designated Learning Institution (DLI) number (required)**

- The DLI number can be found on your letter of acceptance.
- A DLI number starts with an uppercase letter "O" and is followed by 11 or 12 numbers. Example: O123456789101
- Primary and secondary school students don't need a DLI number. If you don't have a DLI, enter "NA".



*** Name of school (required)**

This page of the application portal is titled "Application for a study permit." Select "I have a letter of acceptance from a designated learning institution." See the next page of this guide for guidance on completing this page.

Application for a study permit

1. “Which of the following applies to you?”

- a. Select the relevant choice or, if none apply to you, select “None of the above apply to me.”

2. “Level of study”

- a. Scroll through the drop-down menu and select your current level of study. For undergraduates, select “University – Bachelor’s Deg.”

3. “Designated Learning Institution (DLI) number”

- a. Enter Mount Allison’s DLI number. This number can be found on your letter of acceptance (LOA). Mount Allison’s DLI number is an uppercase letter “O” followed by a set of numbers: O19273922302.

4. “Name of school” & “Address of school”

- a. Enter “Mount Allison University” in the first field. The school address is 62 York Street, Sackville, NB, E4L 1E2.

5. “Field of study”

- a. Your field of study should match the degree and/or program to which you were accepted. If you applied as an undecided student, select “other” as your field of study.

6. “Do you have a student identification number and would you like to provide it?”

- a. Please submit your 7-digit MtA student number, found on your LOA.

Once you have completed this section, select “Save and continue” to move to the next section of the application.



[Exit transaction](#)

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Education cost (Study Permit)

*** Tuition fee (in Canadian dollars) (required)**

This is the total fees to be paid to the school for the duration of the program (all years of study).

*** Room and board (in Canadian dollars) (required)**

This is the total amount for food and lodging for the duration of the program (all years of study).

Other (in Canadian dollars) (optional)

*** Funds available for stay in Canada (in Canadian dollars) (required)**

*** Who will pay for all your expenses in Canada? (required)**

*** Are you receiving financial support for your studies? (required)**

Yes No

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[Save and continue →](#)

This page of the application portal is titled “Education cost (Study Permit).” Please see the next page of this guide for instructions on how to complete this page.

Education cost (Study Permit)

1. “Tuition fee (in Canadian dollars)”

- Visit the Mount Allison [Tuition & Fees webpage](#) to determine your tuition and multiply this number by 4. Enter it into this field. If you are an aviation student, please see the aviation section on [this webpage](#) to review your tuition fees for years 2, 3 and 4.

2. “Room and board (in Canadian dollars)”

- If you are living on campus, you can find information on room and meal plan costs on Mount Allison’s [Tuition & Fees webpage](#).
- If you are not living on campus, the IRCC establishes a cost-of-living requirement of roughly \$20,000 for study permit applicants. For the exact figure, please see this website. <https://www.canada.ca/en/immigration-refugees-citizenship/services/study-canada/study-permit/get-documents/financial-support.html>

3. “Funds available for stay in Canada (in Canadian dollars)”

- Enter the value (in CAD) of funds available to you to finance your studies in Canada.

4. “Who will pay for all your expenses in Canada?”

- Select either “Myself or Parents” or “Other.” If you select “Other,” you will be prompted to enter information of the individual(s) paying for your expenses.

5. “Are you receiving financial support for your studies?”

- If you are receiving financial support for your studies (such as scholarships or financial aid), select “Yes.” You will be prompted to enter information on your method(s) of financial support.

Once you have completed this section and all of your entries are correct, select “Save and continue” to move to the next section of the application.

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Co-op programs for foreign students

* Do you want to apply for a work permit to participate in a co-op program? (required)

Yes No

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[Save and continue →](#)

This page of the application portal is titled “Co-op programs for foreign students”. Mount Allison does not have co-op programs so select “No” and then “Save and continue.”

Please note: Most international students are eligible to work while studying, without requiring a separate work permit. Your study permit will note your work authorization.



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Student Direct Stream

* **Do you have an SDS eligible Guaranteed Investment Certificate (GIC)? (required)**

Yes No

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[Save and continue →](#)

If you are a resident of an SDS-eligible country, you will be directed to this page. If you answer “YES” to the GIC question above, you will see the questions below.

For more information on the SDS stream, please see the last page of this guide.

* **Did you pay your first year's tuition in full? (required)**

Yes No

* **Did you get a medical exam, within the last 12 months, done by an IRCC authorized panel physician (doctor)? (required)**

Yes No

* **Did you take a language test in the last 2 years? (required)**

Yes
 No

* **Which test did you take? (required)**

- Canadian Academic English Language (CAEL) Test
- Canadian English Language Proficiency Index Program (CELPIP)
- International English Language Testing System (IELTS) Academic
- International English Language Testing System (IELTS) General
- Pearson Test of English (PTE) Academic
- Test de connaissance du français (TCF) Canada
- Test de connaissance du français (TCF) tout public
- Test d'évaluation de français (TEF) Canada
- Test d'évaluation de français (TEF) 5 épreuves
- Test of English as a Foreign Language (TOEFL) IBT

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Information about education, work and other activities

You must complete this entire section to be able to save your details



You can only save your information after you answer all the questions below and fill in each table. If you leave the application without providing all these details

- your information will not be saved
- you will have to input the information again when you return

Post-secondary education history

* **Have you ever studied at a post-secondary school (university, college or vocational school)? You don't need to have completed a degree or diploma. (required)**

Yes No

Work/activities history

Military/police history

* **Did you serve in any military, militia, civil defence unit, security organization or police force (including non-obligatory service, reserve or voluntary units)? (required)**

Yes No

* **Give details of all your employment and activities since the age of 18. (required)**

Do not include any entries that you already put for post-secondary education or military/police history (if that was your only occupation at that time). For all other periods of time, you need to enter an occupation or activity. Don't leave any other gaps.



Select "Government position" if you've worked as a civil servant, judge, mayor, Member of Parliament, hospital administrator, or employee of a security organization.

+ Add

> [You'll lose your information if you leave this page without saving.](#)

Work/Activity	Job title	Company/employer	From	To	Country/territory	Add or modify a file
---------------	-----------	------------------	------	----	-------------------	----------------------

This page of the application portal is titled "Information about education, work and other activities". You may not see the "Work/activities history section". Complete the required fields and select "Save and continue."

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Travel history

* **During the past 5 years have you travelled to a country or territory other than the one where you're a citizen or where you live now? (required)**

Yes No

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Save and continue [→](#)

This page of the application portal is titled "Travel history". Answer the question and select "Save and continue."

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Travel history (continued)

* **Have you ever stayed in Canada beyond the validity of your status, attended school in Canada without authorization, or worked without authorization in Canada? (required)**

Yes No

* **Have you ever been refused a visa or permit, denied entry to, or ordered to leave any country or territory? (required)**

Yes No

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Save and continue [→](#)

This page of the application portal is titled "Travel history (continued)". Answer the required questions and select "Save and continue."



[Exit transaction](#)

Sign out

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Criminality and security

- * **Have you ever committed any crime in any country or territory (this includes driving under the influence of alcohol or drugs)? (required)**
 Yes No
- * **Have you ever been arrested for any criminal offence in any country or territory (this includes driving under the influence of alcohol or drugs)? (required)**
 Yes No
- * **Have you ever been charged for any criminal offence in any country or territory (this includes driving under the influence of alcohol or drugs)? (required)**
 Yes No
- * **Have you ever been convicted for any criminal offence in any country or territory (this includes driving under the influence of alcohol or drugs)? (required)**
 Yes No

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[Save and continue →](#)

You may be directed to a section titled “Criminality and security”. Complete the required questions and select “Save and continue.”

If you are not prompted to answer security questions, you will skip to “Medical history”



[Exit transaction](#)

Sign out

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Criminality and security questions

* Are you or have you ever been a member or associated with any political party, or other group or organization which has engaged in or advanced violence as a means to achieving a political or religious objective, or which has been associated with criminal activity at any time? **(required)**

Yes No

* Have you ever witnessed or participated in the ill treatment of prisoners or civilians, looting or desecration of religious buildings? **(required)**

Yes No

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[Save and continue →](#)

You may be directed to a second “Criminality and security questions” page. If so, complete the required questions and select “Save and continue.”



[Exit transaction](#)

Sign out



Medical background questions

* Have you had a medical exam performed by an IRCC authorized panel physician (doctor) within the last 12 months? **(required)**

Yes No

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[Save and continue →](#)

This page of the application portal is titled “Medical background questions”. Select “Yes” or “No” and then select “Save and continue.”



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Sign out

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Medical background questions- Tuberculosis

*** In the last 2 years, were you diagnosed with tuberculosis? (required)**

- Tuberculosis is a disease of the lungs caused by bacteria. It may also be known as TB, Potts disease, Koch's disease, scrofula, latent tuberculosis or extra-pulmonary tuberculosis.
- If you have a history of tuberculosis, it doesn't mean that you can't come to Canada. Once you complete your treatment, you can come to Canada.

Yes No

*** In the last 5 years, have you been in close contact with a person with tuberculosis? (required)**

- Tuberculosis is a disease of the lungs caused by bacteria. It may also be known as TB, Potts disease, Koch's disease, scrofula, latent tuberculosis or extra-pulmonary tuberculosis.
- If you have a history of tuberculosis, it doesn't mean that you can't come to Canada. Once you complete your treatment, you can come to Canada.

Yes No

← Back

Save and continue →

The next page of the application portal is titled “Medical background questions - Tuberculosis”. Complete the required questions and select “Save and continue.”



[Exit transaction](#)

Sign out



Purpose

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Medical background questions

* Are you currently receiving dialysis treatment? **(required)**

Yes No

* Have you had a drug or alcohol addiction causing you to be a threat to yourself or others, or to be hospitalized? **(required)**

Yes No

* Have you had a mental health condition causing you to be a threat to yourself or others, or to be hospitalized? **(required)**

Yes No

* Have you ever been diagnosed with syphilis? **(required)**

- Syphilis is a disease caused by bacteria and may also be known as lues, syph or pox.
- If you have a history of syphilis, it doesn't mean that you can't come to Canada. Once you complete your treatment, you can come to Canada

Yes No

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[Save and continue →](#)

This page of the application portal is titled “Medical background questions”. Complete the required questions and select “Save and continue.”

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Sign out



Purpose

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Family information

Marital Status

* What is your current marital status? (required)

- Annulled Marriage
- Common Law
- Divorced
- Married
- Separated
- Single
- Widowed

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[Save and continue →](#)

This page of the application portal is titled “Marital Status”. Complete the required questions and select “Save and continue.”



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Sign out

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Children

*** Do you have any biological, adopted or step-children? (required)**

This includes all sons and all daughters, regardless of age or place of residence.

Yes No

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[Save and continue →](#)

This page of the application portal is titled “Children”. Complete the required questions and select “Save and continue.”

Exit transaction

Sign out

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- Contact

Tell us about your parents

If you were adopted, provide the details about your legal parents.

I don't know who my parents are.

*** Parent(s) (required)**

+ Add

> [You'll lose your information if you leave this page without saving.](#)

Surname or last name	Given name or first name	Relationship	Date of birth	Present occupation	Add or modify a file
There is no data to display					
				Items per page : 4	0 of 0 < < > >

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Save and continue →

This page of the application portal is titled “Tell us about your parents”. Complete the required questions and select “Save and continue.”

[Exit transaction](#)

Sign out

[←](#) Personal details Application Activities Security questions Medical history Family information **Contact Information** [→](#)

Language of the applicant

* What is your native language or mother tongue? (required)

* Can you communicate in English and/or French? (required)

- English
- French
- Both
- Neither

* What language do you want us to use to contact you? (required)

- English
- French

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[Save and continue →](#)

This page of the application portal is titled “Language of the applicant”. Complete the required fields and select “Save and continue.”

Exit transaction

Sign out

Personal details Application Activities Security questions Medical history Family information Contact Information

Email address of applicant

*** Email address (required)**

Your email should have this format: name@example.com

*** Confirm your email address (required)**

You can't copy and paste your email into this field. You must type it again.

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Save and continue →

This page of the application portal is titled “Email address of applicant”. Complete the required fields and select “Save and continue.”

Exit transaction

Sign out

Personal details Application Activities Security questions Medical history Family information Contact Information

Telephone number of the applicant

*** Telephone number (required)**

+ Add

> You'll lose your information if you leave this page without saving.

Select telephone number country or territory	Telephone type	Dial code	Telephone number	Extension number	Add or modify a file
There is no data to display					

Items per page : 5 0 of 0 |< < > >|

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Save and continue →

This page of the application portal is titled “Telephone number of the applicant”. Complete the required fields and select “Save and continue.”

Exit transaction

Sign out

Security questions Medical history Family information Contact Information Summary Documents Fees Consent

Summary of your information

How to review and correct your answers

Select the Edit icon to change your answers

- For example, if you need to correct your passport number, click on the Edit icon in the Travel document section of the summary information.

If you change your answers, you may need to answer related questions again

- If so, you'll see empty fields for those questions.
- You won't be able to move to the next section until you answer the questions in the empty fields.

To return to the summary screen, you need to click on the Next button of each section

Expand all Collapse all

> Apply to visit, study or work in Canada as a temporary resident	Edit
> Representative	Edit
> Travel document information of the applicant	Edit
> Travel document of the applicant	Edit
> Citizenship and places where the applicant has lived	Edit
> National identity document of the applicant	Edit
> Names used in the past	Edit
> Contact information of the applicant	Edit
> Biometrics (fingerprints and photo) of the applicant	Edit
> Application for a study permit	Edit
> Education cost (Study Permit)	Edit
> Co-op programs for foreign students	Edit
> Information about education, work and other activities	Edit
> Travel history	Edit
> Travel history (continued)	Edit
> Criminality and security	Edit
> Criminality and security questions	Edit
> Medical background questions	Edit
> Medical background questions- Tuberculosis	Edit
> Medical background questions	Edit
> Family information	Edit
> Children	Edit
> Tell us about your parents	Edit

This page of the application portal is titled "Summary of your information". Once you have confirmed that all of the information is accurate, and made any necessary corrections, select "Save and continue."

PART THREE: DOCUMENTS CHECKLIST

This page lists your required documents and links to any forms you need to complete.

- Review your list of required documents
 - i. Important: you also need to check for any **additional documents** required by your country's visa office (see next page of this guide for more information).
- If you need further information or instructions for an item in the document checklist, click on the hyperlinked document name.

Documents to support your application

The list of documents you need to give us depends on what you apply for and how you answered the questions.

You need to upload all documents:

- listed in the Supporting documents section below
- before you can pay for, and submit, your application

File size and accepted formats

The size limit is 2MB per file. For example, if you have 4 documents to submit, each document can be a maximum of 2MB. Accepted file formats include: .tiff, .jpg, .png, .doc, .docx and .pdf.

- If your file is bigger than 2MB or you need to provide multiple files in 1 upload field, our website's Help Centre has tips to help you.
 - Go to Canada.ca/immigration
 - Search for "reduce file size" or "add multiple files"

How to find out more about each document

Click on each document name to learn more about what it is, what details to include in the document, and useful tips.

Supporting documents

Status	Document name	Add or change file
Not uploaded	> Letter of acceptance	No file chosen <input type="button" value="Add file"/>
Not uploaded	> Provincial attestation letter	No file chosen <input type="button" value="Add file"/>
Not uploaded	> Passport/travel document	No file chosen <input type="button" value="Add file"/>
Not uploaded	> Funds (proof)	No file chosen <input type="button" value="Add file"/>

Click on the document name to view instructions for that document.

Select the blue "Add file" button to upload a document.

All students will see the following items listed in their “document checklist”.

Please note that depending on your situation, you may see additional documents listed (e.g. custodianship declaration, immigration status, etc.)

- **Letter of Acceptance**

- you will receive your Letter of Acceptance by email from admissionsteam@mta.ca. It is a two-page scanned document.

- **Provincial Attestation Letter**

- Most study permit applicants need to provide a Provincial attestation letter (PAL) from the province where they plan to study. If you have not yet received a PAL from Mount Allison and have questions about this process, please contact our admissions office at international@mta.ca.

- **Passport/Travel Document**

- provide a copy of the bio-data page (the page with your name, date of birth, passport number, expiration date, etc.). Also include copies of every page of your travel document that has stamps, visas, or markings.

- **Funds (proof)**

- check the [IRCC website](#) for more information on what IRCC accepts as proof of funds. Visa office instructions (explained on page XX) will also provide information on the preferred proof of funds for your country’s visa office.

Documents specific to your visa office:

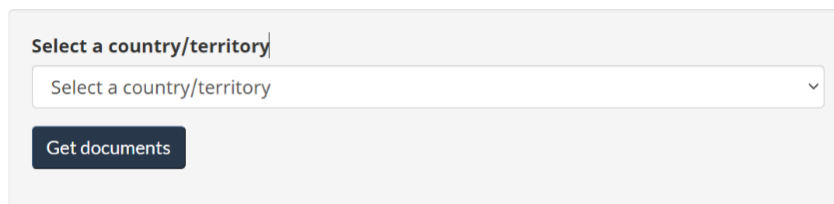
Under “Supporting documents”, you will see an “Optional documents” section. It is very important that you review the visa office instructions for your country’s visa office to check for **any additional documents** required by your country’s visa office. You will combine and upload these documents into the “**Additional documents**” field.

Optional documents

Status	Document name	Add or change file
Not uploaded	> Consent personal information	No file chosen <input type="button" value="Add file"/>
Not uploaded	> Additional documents	No file chosen <input type="button" value="Add file"/>

To get the full list of documents required by your visa office”

- Go to the [IRCC website](#) and select your country/territory from the drop-down menu (located under “How to apply on paper for a study permit”)



The screenshot shows a web form with a dropdown menu labeled "Select a country/territory". The dropdown menu is currently open, showing the text "Select a country/territory" and a downward arrow. Below the dropdown menu is a dark blue button labeled "Get documents".

- Click “Get documents”, and then select the “Visa office instructions” link (normally the second link in the list). This will launch a PDF specifying requirements for your visa office.
- You can merge all visa office-specific documents into one file and upload it in the “Additional Documents” section.

Letter of Explanation

A letter of explanation (or Study Plan) is required by some visa offices and will be noted in the Visa office instructions. Even if it is not required, students are recommended to include this with their study permit application. See www.mta.ca/studypermit for guidance on what to include in your Letter of Explanation. You can include your letter of explanation in your “Additional documents” upload.

Application submission

Once you have gathered and scanned all your documents, you may upload them to the appropriate field using the “Add File” button. Then, you will select **Save and Continue** at the bottom of the page.

Next Steps:

1. Biometrics

- Most study permit applicants will need to appear in person to have fingerprints and photograph (biometric information). Exceptions include US citizens or nationals. For more information visit the [IRCC website: Facts about biometrics](#).
- After you have submitted your application, and paid the biometric fee, you will receive a letter confirming that you need to give your biometrics and telling you where you can go. For a list of biometrics collection points, please visit the [IRCC website: Where to give biometrics](#).

2. Medical exam

You can either get your medical exam before or after you submit your study permit application:

- Before you submit your application (called an upfront medical exam)
 - Contact an [IRCC panel physician](#) directly to book an appointment.
 - You will receive paperwork from the physician to upload with your study permit application.
 - Please note: for the Student Direct Stream, an upfront medical exam is required
- After you submit your application
 - IRCC will send you instructions on how to get your medical done once your study permit application is submitted.

Processing times

IRCC cannot tell you exactly how long it will take to process your application. Each application is different and takes a different amount of time to process.

You can check IRCC [processing times](#) to find out how long it takes us to process most applications.

Learn how to [check your application status](#).

Get your study permit

If your application is approved, IRCC will email you a **Letter of Introduction**.

Print and present this letter to the border services officer when you enter Canada. The border services officer will then issue your study permit.

Appendix A: Student Direct Stream

The Student Direct Stream (SDS) is an expedited study permit process for international students meeting certain eligibility requirements.

The Student Direct Stream (SDS) is only available to you if you are a legal resident of one of the following countries at the time you apply for SDS:

- Antigua and Barbuda
- Brazil
- China
- Colombia
- Costa Rica
- India
- Morocco
- Pakistan
- Peru
- Philippines
- Senegal
- Saint Vincent and the Grenadines
- Trinidad and Tobago
- Vietnam

Read the [specific requirements](#) provided by IRCC. Be prepared to show proof of prepayment of tuition for your first year of studies, among other documents.

Nigeria Student Express (NSE)

NSE is similar to SDS, except that the applicant must show that they have **funds in a bank account** instead of purchasing a GIC. NSE applicants are required to have a MyBank certificate showing sufficient funds for their studies. For more information, review the [Visa office instructions for Nigeria](#).