

MOUNT ALLISON UNIVERSITY
MEETING OF THE UNIVERSITY SENATE

December 5, 2017, 4:00 p.m.
Tweedie Hall

Present: M. Ahmady, C. Brett (Secretary), R. Campbell (Chair), S. Camus, G. Crutwell, S. Currie, G. Desmarais, J. Devine, J. Dryden, B. Evans, A. Fancy, N. Farooqi, N. Fry, A. Grant, R. Inglis, R. Hanakowski, R. Howlett, A. Irwin, G. Jollymore, P. Kelly-Spurles, L. Kern, J. Lilburn, W. Lundell, S. MacIver, J. Martinez, D. Mawhinney, K. Meade, M.E. Messinger, L. Michaelis, E. Miller, A. Moreira, J. Mullen, G. Nichols, A. Nurse, J. Ollerhead (Vice-Chair), C. Parker, E. Patterson, B. Robertson, J. Rogers, E. Steuter, J. Tomes, M. Truitt, N. Verret, N. Vogan, J. Waller, B. Walters, E. Wells, A. Wilson

Regrets: S. Currie, O. Griffiths, K. Morse, V. St. Pierre, K. Stel, B. White

Observers: C. Brideau, K. Johnston, A. LePage, R. Polegato, D. Richard, and others who did not sign in.

01.12.05 Approval of the Agenda

Motion (M. Truitt/E. Wells): that Senate adopt the Agenda as circulated

Motion Carried

02.12.05 Approval of the Senate Minutes of November 14, 2017

Motion (M. Truitt/N. Farooqi): that Senate adopt the Minutes of the meeting of November 14, 2017

Motion Carried

03.12.05 Business Arising from the Minutes

There was no business arising from the minutes.

04.12.05 Report from the Chair

R. Campbell wished everyone well for the holiday season. He congratulated the university community on a great term. He acknowledged and congratulated the university's 54th Rhodes Scholar, Colin Robertson, whom senators offered a round of applause.

The president acknowledged the many events during the term associated with the Year of Indigenous Action. He also looked forward to other such events scheduled in the early 2018, including talks in the President's Speakers Series, continued development of the Indigenous Student Space, the Introduction to Indigenous Studies course in Winter 2018, and the expected hiring of faculty in the area of Indigenous Studies.

Finally, R. Campbell reminded senators of two upcoming events, the Remembrance and Action Regarding Violence of Against Women on December 6 and the University Holiday Social on December 15.

S. Camus provided an update on the work of the Presidential Search Committee. She reminded senators that the process remains confidential. She said that the committee is narrowing the pool of candidates, and

expects to arrive at a shortlist early in 2018. Shortlisted candidates will be invited to campus. J. Dryden asked whether the campus visits will be open. S. Camus responded that the degree of openness will be determined in consultation with candidates, depending on the degree of confidentiality required.

R. Inglis provided senators with information on major renovation projects underway on campus. He noted that work on the Barclay Building is progressing on time. Renovations on the third floor are complete, but there is still work to do on the second floor. Work on the Gardiner Building is behind schedule, but the new spaces should be ready by late February or early March 2018. The next major project will be a refurbishment of Windsor Hall, with work to begin in May 2018. This work will have some impact on parking spots. R. Inglis thanked everyone for their patience during the construction. He also noted that members of the university community can contact Neil MacEachern, Director of Facilities Management, for further information.

05.12.05 Report from the Committee on Committees

J. Dryden gave the report, which consisted of the following two motions.

Motion: (J. Dryden / J. Tomes) The Committee on Committees moves that Senate acclaim the following nominee to the Academic Matters committee indicated for a term beginning January 1, 2018, and ending June 30, 2020:

BRUCE ROBERTSON

Motion Carried

Motion: (J. Dryden / L. Michaelis) The Committee on Committees moves that Senate acclaim the following nominee to the Research & Creative Activities Committee indicated for a term beginning January 1, 2018, and ending June 30, 2020:

MORGAN POTEET

Motion Carried

06.12.05 Calendar of Events for 2018-2019 and the Provisional Calendar of Events for 2019-2020

Motion (E. Wells/C. Parker): that Senate approve the Calendar of Events for 2018-2019 the Provisional Calendar of Events for 2019-2020 as circulated

Motion Carried

C. Parker introduced the calendars. She noted that each calendar ensures the standard number of teaching days and reminded senators about the positioning of the Fall Study Break. R. Campbell thanked the Registrar's Office for their work in constructing the calendars.

The approved calendars of events are appended to these minutes.

07.12.05 Report from the Honorary Degrees Committee

Motion (J. Ollerhead/B. Robertson): that Senate move *in camera* for the purpose of considering candidates for honorary degrees

Motion Carried

Senate considered a list of candidates for honorary degrees.

Motion (J. Ollerhead/B. Robertson): that Senate move *ex camera*

Motion Carried

08.12.05 Report from the Ad Hoc Committee to Consider the Status and Future of the Anthropology Department and Anthropology Programs at Mount Allison University

Senate received the report from the committee. A. LePage opened discussion by stating that the committee decided to describe a way forward for Anthropology, as mandated in the committee's Terms of Reference. They chose not to widen the scope of their work to include consideration of Indigenous Studies or other interdisciplinary areas.

R. Campbell thanked the committee for their work and its timeliness.

B. Roberson commented that he saw potential for exploring interdisciplinary avenues with other departments. A. LePage agreed, but added that the committee chose not to explore those options so as to adhere to its Terms of Reference. A. Grant commented that the report contained a proposed direction for Anthropology that seemed very discipline-specific. P. Kelly-Spurles responded that the proposed program is in line with current practice across the university in being grounded in a discipline while including complementary courses. A. Grant also asked how all the various courses alluded to in the report would be created and staffed. P. Kelly-Spurles replied that any new courses would go through the usual process of approval by Senate via the Academic Matters Committee, that the aggregate number of courses is very similar to what has been taught in recent years, and five faculty members would be able to offer the new program.

B. Walters drew attention to a passage in the report stating that Anthropology should not be replaced by Indigenous Studies. He then asked whether the committee had considered the shape of programs that might integrate Anthropology with Indigenous Studies, or if other types of compromises that could fit within current budget constraints. A. LePage answered that not all members of the committee agreed with the inclusion of the passage. She also reminded Senate of the committee's decision to focus on Anthropology separate from other programs or proposed programs, according to the Terms of Reference. She also noted that the Anthropology program outlined in the committee report could form the basis for a contribution of Anthropology to other programs.

A. Wilson asked whether the committee report has been sent to the University Planning Committee. A. LePage answered that it had not, because the committee had been asked to report directly to Senate. A. Wilson then suggested that the report be sent to the University Planning Committee. R. Campbell said that he would forward the report to the University Planning Committee. J. Lilburn asked whether it would be appropriate to postpone the circulated motion under Item 9 of the agenda. R. Campbell answered that Senate should be allowed to decide on the merits of the motion as circulated. J. Devine expressed disappointment over the University Planning Committee bringing a motion before considering the report

of the Ad Hoc committee. J. Ollerhead replied that the committee followed its terms of reference by bringing its report directly to Senate.

09.12.05 Report from the University Planning Committee

J. Ollerhead reported that the committee continued to work on hiring plans and will endeavor to meet with the heads of all departments who submitted a request for a faculty position. It also continued its deliberations on the resources allocated to Anthropology programs. To that end, a motion was introduced. Senators moved two amendments to the motion, with the final result being that the (amended) motion was defeated. The exact motions and the results of Senate's votes on them are as follows.

Motion (J. Ollerhead/ N. Farooqi) On the recommendation of the University Planning Committee, Senate confirms that our existing Anthropology academic programs (Disciplinary B.A. Honours, Major and Minor) be decommissioned when currently enrolled students have completed their programs and that the resources currently allocated to these programs, including faculty positions, be reallocated to the development of an interdisciplinary program in Indigenous Studies which will include key elements of our existing Anthropology academic programs.

Motion (as amended below) Defeated

Motion (N. Fry/R. Hanakowski) that the motion by on the floor be amended so as to read as follows

On the recommendation of the University Planning Committee, Senate confirms that our existing Anthropology academic programs (Disciplinary B.A. Honours, Major and Minor) be decommissioned when currently enrolled students have completed their programs and that the resources currently allocated to these programs, including faculty positions, be reallocated to the development of an interdisciplinary program in Indigenous Studies, *with the intention to deliver a Major insofar as the Indigenous Studies faculty desires one*, which will include key elements of our existing Anthropology academic programs.

Motion to amend the original motion Carried (3 nays, 11 abstentions)

Motion (L. Michaelis/J. Devine) that the motion on the floor be divided into two motions as follows:

Motion #1: On the recommendation of the University Planning Committee, Senate confirms that our existing Anthropology academic programs (Disciplinary B.A. Honours, Major and Minor) be decommissioned when currently enrolled students have completed their programs.

Motion #2: That faculty positions be allocated to the development of an interdisciplinary program in Indigenous Studies which will include key elements of our existing Anthropology academic programs.

Motion to amend the original motion Defeated (14 yays, 17 nays, 6 abstentions)

The Fry/Hanakowski amendment was proposed immediately after the original motion. Discussion began with consideration of that amendment. R. Howlett stated that the purpose of the amendment was to provide more emphasis on the development of programs in Indigenous Studies than did the original motion. J. Ollerhead noted that members of the University Planning Committee supported the amendment, but that the committee had not met to discuss it. L. Michaelis wondered what it would mean

for Senate to make a motion that leaves actions up to the wishes of faculty members. E. Wells responded that any new programs in Indigenous Studies would have to be approved by both Senate and the MPHEC, after consideration by the Academic Matters Committee. N. Fry commented that the purpose of the amendment is to signal a clear intention to develop programs in Indigenous Studies rather than to prescribe a set of requirements for (future) faculty members. J. Devine agreed with the intent of the amendment, but doubted whether it added anything to the motion, seeing as it had no direct bearing on questions of resources. The question was then called on the amendment, the results of which were recorded above.

At that point in the meeting, the Michaelis/Devine amendment was proposed and hard copies were circulated to senators. R. Campbell ruled the motion in order, because he deemed it not repugnant to the original motion.

L. Michaelis stated that the amendment was crafted in such a way as to introduce minimal changes to the original motion, but to allow for separate consideration of discontinuing Anthropology programs, on the one hand, and allocating resources to programs in Indigenous Studies, on the other. J. Devine expressed concern about linking the two questions and favored treating them separately. A. Irwin noted that past practice has been for vacant faculty positions to revert to a central pool, followed by a decision on how to allocate available positions. The notion of reallocation implied by the original motion appears at odds with this. A. Wilson argued that dividing the question improved clarity; moreover, it is consistent with the approach taken by the Ad Hoc Committee to consider Anthropology separately from Indigenous Studies.

B. Robertson wondered where the positions in Indigenous Studies would come from if Motion #1 were defeated. B. Evans wondered whether Motion #2 could have meaning if Motion #1 were defeated. P. Kelly-Spurles argued that if Motion #1 were to be defeated, there would need to be one new hire in Anthropology to barely maintain a program, two new hires to get some stability, and three new hires to begin to implement a program along the lines of the one proposed by the Ad Hoc Committee. That would leave, she argued, Indigenous Studies in a precarious position.

After that phase of the discussion, the question was called on the amendment. As noted above, the amendment was defeated. Discussion then turned to the original motion, as amended according to the Fry/Hanakowski motion.

J. Ollerhead stated that the motion signals an intention to shift resources toward Indigenous Studies, without jeopardizing the Anthropology program for currently-enrolled students. B. Robertson asked for clarification on the meaning of key elements of the anthropology program and how these elements could be delivered in the near future.

J. Devine said that he is hesitant to give up on Anthropology programs without knowing what the university will get in its stead. J. Ollerhead replied that a hiring plan is clear, but that the academic program is less fully developed. Specifically, the hiring plan calls for the appointment of two faculty members in 2018-19 with specialization in Indigenous Studies, one at the Director/Associate Professor level and one in Social Sciences. A. Fancy asked about expected timelines for developing courses in Indigenous Studies. J. Ollerhead replied that (new) faculty members could use the '991 numbering scheme to pilot new courses as early as Fall 2018. A Minor could be developed in a year or two, while a Major would require MPHEC approval, so could be offered no sooner than three years from now.

G. Crutwell, a member of the University Planning Committee, noted that the proposal was developed in the context of limited resources to fill all current requests for faculty positions. Thus, it was thought

appropriate to recognize the tradeoff between positions in Indigenous Studies and positions in Anthropology. He also noted that the proposal had come from the Anthropology Department, and doubted whether Senate would be wise to go against the wishes of an academic department.

J. Dryden thanked the committee for wrestling with this difficult issue and asked why, given that retiring faculty presumably earn more than newly-hired faculty would, it is so difficult to find the money for replacements. J. Ollerhead replied that the number of available positions is less than the number requested by departments, adding that not all requests are tied to replacement of retirees.

B. Walters voiced strong opposition to the motion. He was disappointed that he was not consulted, given his training in Anthropology, his work with Indigenous communities, and his role in the Environmental Studies program, which draws on Anthropology. He stated that, in his view, members of the Anthropology Department who are near retirement were not sufficiently consulted. He argued that had he or the retiring members of the department been adequately consulted, other options could have been put forward. He expressed his support for Indigenous Studies. He said that the University would not consider closing other core departments for the sake of newer programs, citing the examples of Sociology/Women's and Gender Studies, History/Canadian Studies, and Biology/Biochemistry. He noted that when Mount Allison closed academic programs in the 1990s it had been those programs that were not closely aligned with a liberal arts tradition or those with poor enrollments. Anthropology, he said, fits into neither of these categories. He characterized the linking of discontinuing Anthropology with the opening of Indigenous Studies as cynical. He was furious at being put in a position, by voting against this motion, that might be construed as being against the development of Indigenous Studies programs.

L. Michaelis stated that all academic disciplines can be made the subject of debate over their worth and origins. She believed that the reason this debate is happening over Anthropology here and now is that it is a small department with a group of retirements occurring at a time of austerity. She stated that no evidence of budgetary necessity had been provided, simply an assertion that available resources require that not all vacated positions can be filled. Establishing a precedent of closing departments when retirements cluster at just the wrong time, she said, leaves the survival of remaining departments to happenstance. Instead, she said that the University has a responsibility to defend its core programs from the accidents of retirement, accidents that she surmised were determining a choice without the case having been made that such a stark choice is even necessary.

P. Kelly-Spurles disputed B. Walters' characterization of the views of her colleagues in the Anthropology Department and his description of the consultation process. Instead, she said that material leading up to the proposal had been circulated in the Anthropology Department and colleagues had ample opportunity to give feedback. In response to B. Robertson's query about how the core elements of Anthropology could continue to be studied at Mount Allison, she informed Senate that she and her colleague Dr. Marilyn Walker had carried out a curriculum review in which they uncovered the ways in which many other disciplines, including Religious Studies, Geography and History, had been affected by Anthropology. On the other hand, the review found no evidence of other disciplines embracing Indigenous Studies. She urged senators to recognize that there is no Indigenous scholarship anywhere in the University and that the time has come to hire faculty in Indigenous Studies.

J. Lilburn asked whether it would be appropriate to refer the motion back to the University Planning Committee. R. Campbell responded that he would not entertain such a motion.

D. Richard, Indigenous Affairs Coordinator, began her remarks on the motion by noting that her position does not have a seat on Senate. She said that her office was not consulted about the proposal and asked

whether elders or community members had been consulted. She noted that such consultation had taken place when an Introduction to Indigenous Studies course was launched last year. She reminded senators that the decision on this motion affects students, including Indigenous students and that they should be consulted. She stated that she did not want Indigenous students to bear the burden of closing the Anthropology program. She also called for Indigenous people to be part of the hiring process for any new faculty members in Indigenous Studies, so that the University can walk a path together with Indigenous people.

At that point, the question was called and, as noted above, the motion was defeated.

10.12.05 Employment Equity Report

Senate received the report. J. Ollerhead asked for comments or questions. There were none. The text of the report is appended to these minutes.

11.12.05 Report from the Academic Information Technology Committee

Senate received the report. J. Ollerhead asked for comments or questions. There were none. The text of the report is appended to these minutes.

12.12.05 Other Business

There was no other business.

13.12.05 Adjournment

There being no further business or announcements, the meeting was adjourned at 5:55 pm.

Respectfully submitted,

Craig Brett
Secretary

Note: dates in bold text are those approved by Senate; dates in bold text with an asterisk are subject to change; dates in italics are either determined by calendar or other regulations; holidays are in regular text.

2018 – 2019 Calendar of Events

<i>May 4</i>	<i>Friday</i>	<i>Registration Deposit due for Fall/Winter term – new students; Residence Deposit due for new and returning students requiring residence accommodation</i>
<i>May 7</i>	<i>Monday</i>	<i>Spring/Summer term courses begin</i>
<i>May 11</i>	<i>Friday</i>	<i>Last day for change in registration (add/drop)for Spring/Summer term courses</i>
<i>May 14</i>	<i>Monday</i>	<i>Last day to make fee payment without penalty for Spring/Summer term courses</i>
<i>May 14</i>	<i>Monday</i>	<i>2018 Convocation. Spring Term classes continue as scheduled</i>
<i>May 21</i>	<i>Monday</i>	<i>Victoria Day – no classes, University offices closed</i>
<i>June 4</i>	<i>Monday</i>	<i>Last day for returning students to pay Registration Deposit for Fall/Winter terms without penalty</i>
<i>June 22</i>	<i>Friday</i>	<i>Last day of classes and end of withdrawal period for Spring/Summer term in-class courses as per academic regulation 10.4.3 c) and d)</i>
<i>Aug. 27</i>	<i>Monday</i>	<i>Arrival of new international students, international orientation begins</i>
<i>Aug. 30</i>	<i>Thursday</i>	<i>Arrival of new students, Commencement</i>
<i>Aug.31</i>	<i>Friday</i>	<i>End of withdrawal period for Spring/Summer term correspondence courses as per academic regulation 10.4.3 e)</i>
<i>Aug.31</i>	<i>Friday</i>	<i>Beginning of orientation, University Assembly(morning), Deadline for October 2018 Graduation Application</i>
<i>Sept. 1</i>	<i>Saturday</i>	<i>Correspondence Exams for eligible students</i>
<i>Sept. 2</i>	<i>Sunday</i>	<i>Returning students may enter residence.</i>
<i>Sept. 3</i>	<i>Monday</i>	<i>Labour Day – No Classes, University offices closed</i>
Sept. 4	Tuesday	Fall term classes begin
Sept. 11	Tuesday	Meeting of Senate
<i>Sept. 14</i>	<i>Friday</i>	<i>Last day for registration in Fall term 3 credit courses and in year-long 1, 3, and 6 credit courses</i>
<i>Sept. 17</i>	<i>Monday</i>	<i>Last day to make Fall fee payment without penalty</i>
Sept. 25*	Tuesday	Meeting of Faculty Council
<i>Sept.28</i>	<i>Friday</i>	<i>End of the change of registration period to drop Fall term 3 credit courses and year-long 1, 3, and 6 credit courses; withdrawal from individual courses after this date until the last day of classes will have a notation of ‘W’ recorded on the transcript.</i>
<i>Sept. 28</i>	<i>Friday</i>	<i>Deadline for May 2019 Graduation Application</i>
<i>Oct. 8</i>	<i>Monday</i>	<i>Thanksgiving Day — no classes</i>
Oct. 9	Tuesday	Meeting of Senate and approval of October Degree candidates
<i>Oct. 12</i>	<i>Friday</i>	<i>University Open House</i>
Oct. 23*	Tuesday	Meeting of Faculty Council
<i>Oct. 26</i>	<i>Friday</i>	<i>Deadline by which work worth at least 20% of the final grade is to be evaluated and returned to students</i>
Nov. 6	Tuesday	Meeting of Senate
Nov. 12*	Monday to	Fall Study Break
Nov. 16*	Friday	

Nov. 12	Monday	Observance of Remembrance Day – University offices closed
Nov. 13	Tuesday	<i>Deadline for registration and residence deposits for students admitted for the Winter term</i>
Nov. 26	Monday	<i>No in-class or take-home tests worth more than 10% of the final grade, and no final tests or examinations with the exception of laboratory examinations may be scheduled after this date</i>
Nov. 27*	Tuesday	Meeting of Faculty Council
Nov. 27	Tuesday	Last day of classes for Tuesday- only classes
Nov. 28	Wednesday	Last day of classes for Wednesday- only classes
Nov. 29	Thursday	Last day of classes for TTH, Thursday- only classes
Nov. 30	Friday	Last day of classes for Friday –only classes
Dec. 3	Monday	MWF, MW, Monday-only classes continue as scheduled
Dec. 4	Tuesday	Make-up day for Thanksgiving Monday (Last day of classes for MWF, MW, Monday-only classes)
Dec. 4	Tuesday	<i>End of withdrawal period for Fall term courses; any student who does not withdraw from a Fall term course(s) by this date will remain registered and will receive a final grade.</i>
Dec. 4	Tuesday	Meeting of Senate
Dec. 6	Thursday	Final exam period begins for Fall term 3 credit courses, including correspondence courses and mid-year tests in 3 and 6 credit full year courses
Dec. 15	Saturday	Last day for exams.
Dec. 24	Monday	University closed for holidays, Monday, Dec 24 – Tuesday, Jan. 2 inclusive
2019		
Jan. 3	Thursday	<i>University offices open</i>
Jan. 6	Sunday	<i>Returning students may enter residence.</i>
Jan. 7	Monday	Winter term classes begin. Deferred exams in Fall term 3 credit courses begin in evening
Jan. 15	Tuesday	Meeting of Senate
Jan. 18	Friday	<i>Last day for registration in Winter term 3 credit courses; deadline by which work worth at least 20% of the final grade is to be evaluated and returned to students in year-long 1, 3, and 6 credit courses</i>
Jan. 21	Monday	<i>Last day to pay account balance without penalty</i>
Jan. 29*	Tuesday	Meeting of Faculty Council
Feb. 1	Friday	<i>End of the change of registration period to drop Winter term 3 credit courses; withdrawal from individual courses after this date until the last day of classes will have a notation of ‘W’ recorded on the transcript.</i>
Feb. 4	Monday	<i>Deadline for returning students to apply to transfer to the B.F.A. program</i>
Feb. 12	Tuesday	Meeting of Senate
Feb 18	Monday	Family Day – University offices closed
Feb. 18– Feb. 22	Monday to Friday	Winter Study Break— no classes
Feb. 25	Monday	<i>Deadline for returning students to apply to transfer to Music program</i>
Feb 26*	Tuesday	Meeting of Faculty Council
Mar. 1	Friday	<i>University Open House</i>
Mar. 1	Friday	<i>Deadline by which work worth at least 20% of the final grade is to be evaluated and returned to students</i>

Mar. 12	Tuesday	Meeting of Senate
Mar. 26*	Tuesday	Meeting of Faculty Council
<i>Mar. 29</i>	<i>Friday</i>	<i>No in-class or take-home tests worth more than 10% of the final grade, and no final tests or examinations with the exception of laboratory examinations may be scheduled after this date</i>
Apr. 1	Monday	Last day of classes for Monday-only classes
Apr. 2	Tuesday	Last day of classes for Tuesday-only classes
Apr. 2	Tuesday	Joint meeting of Faculty Council and Senate
Apr. 3	Wednesday	Last day of classes for MW, Wednesday-only classes
Apr. 4	Thursday	Last day of classes for TTH, Thursday-only classes
Apr. 5	Friday	Last day of classes for MWF, Friday-only classes
<i>Apr. 5</i>	<i>Friday</i>	<i>End of withdrawal period for Winter term 3 credit courses and year-long 1, 3, and 6 credit courses; any student who does not withdraw from these courses by this date will remain registered and will receive a final grade.</i>
<i>Apr. 8</i>	<i>Monday</i>	<i>Deadline for returning students to apply to transfer to B.A., B.Sc. or B.Comm programs</i>
Apr. 9	Tuesday	Final exam period begins for all Winter term and full year courses including correspondence courses.
Apr. 18	Thursday	Last day for exams.
Apr. 19	Friday	Good Friday - University offices closed
May 9	Thursday	Meeting of Faculty Council (morning); Meeting of Senate (afternoon)
May 13	Monday	University Convocation

Notes:

- A week long Fall Study Break has been scheduled attached to observance of Remembrance Day, Monday, Nov. 12.
- There are 60 instructional days in both terms
- There will be one day scheduled on the last Tuesday of the Fall term as a make-up day for classes that would have been scheduled on Thanksgiving Monday.
- Assuming MWF classes are based on 50 minute periods; TTH classes are based on 80 min. periods; and classes that are scheduled to meet one day a week for at least 170 min (two hours plus 50 min.), this allows for 36 instructional days for MWF classes (30 contact hours); 24 instructional days for MW, TTH classes (32 contact hours); 12 instructional days (34 contact hours) for classes that occur one day a week on M, T, W,Th or F;
- The exam period in the Fall term is 9 days ending on Saturday, Dec. 15; 8 calendar days for grading before the Christmas break.
- In the Winter term, offices will reopen on Thursday, January 3.
- The first day of classes will be the following Monday, January 7.
- The Winter term has 36 instructional days for MWF classes (30 contact hours); 24 instructional days for MW, TTH classes (32 contact hours); 12 instructional days (34 contact hours) for classes that occur one day a week on M, T, W,Th or F.
- Winter term exams end on Thursday, April 18; final grades for grads will be due by Tuesday, April 23; allows 12 calendar days for final degree audit, preparation for Graduation Review Committee, and final list of candidates for degrees to be presented at Senate on the Thursday prior to Monday Convocation.
- Meetings of the University Senate will be scheduled from 4:00 to 5:30 p.m. on the Tuesday that falls closest to the 15th of each month on which classes are also scheduled. The scheduling of the April and May meetings will be tied to the release of the university budget (April) and the date of convocation (May).
- Faculty Council meetings have also been tentatively scheduled at 4:00 to 5:30 on the last Tuesday of each month.

Significant dates:

2018 Fall term – Total – 60 teaching days: MWF – 36; MW, TTH- 24; M-12 (11+ Tues, Dec. 4), T-12, W-12, Th-12, F-12

Tuesday, Sept. 4 - Classes begin after labour day

Monday, Oct. 8– Thanksgiving – no classes

Friday, Oct. 12 – Fall Open House

Monday, Nov. 12- Friday, Nov.16 – Fall Study Break

Monday, Nov 12 – observance of Remembrance day- university offices closed

Tuesday, Dec. 4- Last day of Classes, with one day between last day of classes and first day of exams

Thursday, Dec. 6 to Saturday, Dec. 15 – 9 day exam period

Monday, Dec. 24- university closed for the holidays, *allows 8 calendar days after last day of exams for grade submission prior to the break.*

2019 Winter term- Total – 60 teaching days: MWF – 36; MW, TTH- 24; M-12, T-12, W-12, Th-12, F-12

Thursday, Jan. 3 – Offices open

Monday, Jan. 7 – Classes begin

Feb.18 – Family Day- University offices closed

Feb 18– 22– Winter Study Break

Friday, Mar 1 – Winter Open House

Friday, Apr.5– Last day of classes

Tuesday, Apr. 9 – Thursday, Apr. 18 – 9 day exam period

Friday, Apr. 19 – Good Friday, University offices closed

Tuesday, Apr. 23 – Grades for Grads due (4 calendar days after last day of exams) – *allows 12 calendar days for final degree audit and preparation for Graduation Review Committee, prior to Faculty Council/Senate*

Thursday, May 9 – Faculty Council/Senate

Monday, May 13 – Convocation

Note: dates in bold text are those approved by Senate; dates in bold text with an asterisk are subject to change; dates in italics are either determined by calendar or other regulations; holidays are in regular text.

2019 – 2020 Provisional Calendar of Events (subject to change)

<i>May 3</i>	<i>Friday</i>	<i>Registration Deposit due for Fall/Winter term – new students; Residence Deposit due for new and returning students requiring residence accommodation</i>
<i>May 6</i>	<i>Monday</i>	<i>Spring/Summer term courses begin</i>
<i>May 10</i>	<i>Friday</i>	<i>Last day for change in registration (add/drop)for Spring/Summer term courses</i>
<i>May 13</i>	<i>Monday</i>	<i>Last day to make fee payment without penalty for Spring/Summer term courses</i>
<i>May 13</i>	<i>Monday</i>	<i>2019 Convocation. Spring Term classes continue as scheduled</i>
<i>May 20</i>	<i>Monday</i>	<i>Victoria Day – no classes, University offices closed</i>
<i>June 3</i>	<i>Monday</i>	<i>Last day for returning students to pay Registration Deposit for Fall/Winter terms without penalty</i>
<i>June 21</i>	<i>Friday</i>	<i>Last day of classes and end of withdrawal period for Spring/Summer term in-class courses as per academic regulation 10.4.3 c) and d)</i>
<i>Aug. 26</i>	<i>Monday</i>	<i>Arrival of new international students, international orientation begins</i>
<i>Aug. 29</i>	<i>Thursday</i>	<i>Arrival of new students, Commencement</i>
<i>Aug.30</i>	<i>Friday</i>	<i>End of withdrawal period for Spring/Summer term correspondence courses as per academic regulation 10.4.3 e)</i>
<i>Aug.30</i>	<i>Friday</i>	<i>Beginning of orientation, University Assembly(morning), Deadline for October 2019 Graduation Application</i>
<i>Aug.31</i>	<i>Saturday</i>	<i>Correspondence Exams for eligible students</i>
<i>Sept. 1</i>	<i>Sunday</i>	<i>Returning students may enter residence.</i>
<i>Sept. 2</i>	<i>Monday</i>	<i>Labour Day – No Classes, University offices closed</i>
Sept. 3	Tuesday	Fall term classes begin
Sept. 10	Tuesday	Meeting of Senate
<i>Sept. 13</i>	<i>Friday</i>	<i>Last day for registration in Fall term 3 credit courses and in year-long 1, 3, and 6 credit courses</i>
<i>Sept. 16</i>	<i>Monday</i>	<i>Last day to make Fall fee payment without penalty</i>
Sept. 24*	Tuesday	Meeting of Faculty Council
<i>Sept.27</i>	<i>Friday</i>	<i>End of the change of registration period to drop Fall term 3 credit courses and year-long 1, 3, and 6 credit courses; withdrawal from individual courses after this date until the last day of classes will have a notation of ‘W’ recorded on the transcript.</i>
<i>Sept. 27</i>	<i>Friday</i>	<i>Deadline for May 2020 Graduation Application</i>
<i>Oct. 14</i>	<i>Monday</i>	<i>Thanksgiving Day — no classes</i>
Oct. 15	Tuesday	Meeting of Senate and approval of October Degree candidates
<i>Oct. 18</i>	<i>Friday</i>	<i>University Open House</i>
Oct. 29*	Tuesday	Meeting of Faculty Council
<i>Oct. 25</i>	<i>Friday</i>	<i>Deadline by which work worth at least 20% of the final grade is to be evaluated and returned to students</i>
Nov. 5	Tuesday	Meeting of Senate
Nov. 11*	Monday to	Fall Study Break
Nov. 15*	Friday	

Nov. 11	Monday	Observance of Remembrance Day – University offices closed
Nov. 12	Tuesday	<i>Deadline for registration and residence deposits for students admitted for the Winter term</i>
Nov. 25	Monday	<i>No in-class or take-home tests worth more than 10% of the final grade, and no final tests or examinations with the exception of laboratory examinations may be scheduled after this date</i>
Nov. 26*	Tuesday	Meeting of Faculty Council
Nov. 26	Tuesday	Last day of classes for Tuesday- only classes
Nov. 27	Wednesday	Last day of classes for Wednesday- only classes
Nov. 28	Thursday	Last day of classes for TTH, Thursday- only classes
Nov. 29	Friday	Last day of classes for Friday –only classes
Dec. 2	Monday	MWF, MW, Monday-only classes continue as scheduled
Dec. 3	Tuesday	Make-up day for Thanksgiving Monday (Last day of classes for MWF, MW, Monday-only classes)
Dec. 3	Tuesday	<i>End of withdrawal period for Fall term courses; any student who does not withdraw from a Fall term course(s) by this date will remain registered and will receive a final grade.</i>
Dec. 3	Tuesday	Meeting of Senate
Dec. 5	Thursday	Final exam period begins for Fall term 3 credit courses, including correspondence courses and mid-year tests in 3 and 6 credit full year courses
Dec. 14	Saturday	Last day for exams.
Dec. 23	Monday	University closed for holidays, Monday, Dec 23 – Thursday, Jan. 2 inclusive
2020		
Jan. 3	Friday	<i>University offices open</i>
Jan. 5	Sunday	<i>Returning students may enter residence.</i>
Jan. 6	Monday	Winter term classes begin. Deferred exams in Fall term 3 credit courses begin in evening
Jan. 14	Tuesday	Meeting of Senate
Jan. 17	Friday	<i>Last day for registration in Winter term 3 credit courses; deadline by which work worth at least 20% of the final grade is to be evaluated and returned to students in year-long 1, 3, and 6 credit courses</i>
Jan. 20	Monday	<i>Last day to pay account balance without penalty</i>
Jan. 28*	Tuesday	Meeting of Faculty Council
Jan. 31	Friday	<i>End of the change of registration period to drop Winter term 3 credit courses; withdrawal from individual courses after this date until the last day of classes will have a notation of ‘W’ recorded on the transcript.</i>
Feb. 3	Monday	<i>Deadline for returning students to apply to transfer to the B.F.A. program</i>
Feb. 11	Tuesday	Meeting of Senate
Feb 17	Monday	Family Day – University Offices closed
Feb. 17– Feb. 21	Monday to Friday	Winter Study Break— no classes
Feb. 24	Monday	<i>Deadline for returning students to apply to transfer to Music program</i>
Feb 25*	Tuesday	Meeting of Faculty Council
Feb 28	Friday	<i>Deadline by which work worth at least 20% of the final grade is to be evaluated and returned to students</i>
Feb 28	Friday	<i>University Open House</i>

Mar. 17	Tuesday	Meeting of Senate
Mar. 31*	Tuesday	Meeting of Faculty Council
<i>Mar. 27</i>	<i>Friday</i>	<i>No in-class or take-home tests worth more than 10% of the final grade, and no final tests or examinations with the exception of laboratory examinations may be scheduled after this date</i>
Mar. 30	Monday	Last day of classes for Monday-only classes
Mar. 31	Tuesday	Last day of classes for Tuesday-only classes
Apr. 1	Wednesday	Last day of classes for MW, Wednesday-only classes
Apr. 2	Thursday	Last day of classes for TTH, Thursday-only classes
Apr. 3	Friday	Last day of classes for MWF, Friday-only classes
<i>Apr. 3</i>	<i>Friday</i>	<i>End of withdrawal period for Winter term 3 credit courses and year-long 1, 3, and 6 credit courses; any student who does not withdraw from these courses by this date will remain registered and will receive a final grade.</i>
<i>Apr. 6</i>	<i>Monday</i>	<i>Deadline for returning students to apply to transfer to B.A., B.Sc. or B.Comm programs</i>
Apr. 7	Tuesday	Joint meeting of Faculty Council and Senate
Apr. 8	Monday	Final exam period begins for all Winter term and full year courses including correspondence courses.
Apr. 10	Friday	Good Friday, University closed, no exams on this date
Apr. 18	Saturday	Last day for exams.
May 7	Thursday	Meeting of Faculty Council (morning); Meeting of Senate (afternoon)
May 11	Monday	University Convocation

Notes:

- A week long Fall Study Break has been scheduled attached to observance of Remembrance Day, Monday, Nov. 11.
- There are 60 instructional days in both terms
- There will be one day scheduled on the last Tuesday of the Fall term as a make-up day for classes that would have been scheduled on Thanksgiving Monday.
- Assuming MWF classes are based on 50 minute periods; TTH classes are based on 80 min. periods; and classes that are scheduled to meet one day a week for at least 170 min (two hours plus 50 min.), this allows for 36 instructional days for MWF classes (30 contact hours); 24 instructional days for MW, TTH classes (32 contact hours); 12 instructional days (34 contact hours) for classes that occur one day a week on M, T, W,Th or F;
- The exam period in the Fall term is 9 days ending on Saturday, Dec. 14; 8 calendar days for grading before the Christmas break.
- In the Winter term, offices will reopen on Friday, January 3.
- The first day of classes will be the following Monday, January 6.
- The Winter term has 36 instructional days for MWF classes (30 contact hours); 24 instructional days for MW, TTH classes (32 contact hours); 12 instructional days (34 contact hours) for classes that occur one day a week on M, T, W,Th or F.
- Winter term exams end on Saturday, April 18; final grades for grads will be due by Wednesday, April 22; allows 12 calendar days for final degree audit, preparation for Graduation Review Committee, and final list of candidates for degrees to be presented at Senate on the Thursday prior to Monday Convocation.
- Meetings of the University Senate will be scheduled from 4:00 to 5:30 p.m. on the Tuesday that falls closest to the 15th of each month on which classes are also scheduled. The scheduling of the April and May meetings will be tied to the release of the university budget (April) and the date of convocation (May).
- Faculty Council meetings have also been tentatively scheduled at 4:00 to 5:30 on the last Tuesday of each month.

Significant dates:

2019 Fall term – Total – 60 teaching days: MWF – 36; MW, TTH- 24; M-12 (11+ Tues, Dec. 4), T-12, W-12, Th-12, F-12
 Tuesday, Sept. 3 - Classes begin after labour day
 Monday, Oct. 14– Thanksgiving – no classes
 Friday, Oct.18 – Fall Open House
 Monday, Nov. 11- Friday, Nov.15 – Fall Study Break
 Monday, Nov 11 – observance of Remembrance day- university offices closed
 Tuesday, Dec. 3- Last day of Classes, with one day between last day of classes and first day of exams

Thursday, Dec. 5 to Saturday, Dec. 14 – 9 day exam period

Monday, Dec. 23- university closed for the holidays, *allows 8 calendar days after last day of exams for grade submission prior to the break.*

2020 Winter term- Total – 60 teaching days: MWF – 36; MW, TTH- 24; M-12, T-12, W-12, Th-12, F-12

Friday, Jan. 3 – Offices open

Monday, Jan. 6 – Classes begin

Feb 17 – Family Day, University Offices closed

Feb 17– 21– Winter Study Break

Friday, Feb. 28 – Winter Open House

Friday, Apr.3– Last day of classes

Wednesday, Apr. 8 – Friday, Apr. 18 – 9 day exam period

Friday, Apr. 10 – Good Friday, University offices closed, no exams

Wednesday, Apr. 22 – Grades for Grads due (4 calendar days after last day of exams) – *allows 12 calendar days for final degree audit and preparation for Graduation Review Committee, prior to Faculty Council/Senate*

Thursday, May 7 – Faculty Council/Senate

Monday, May 11 – Convocation



Employment Equity Report to Senate

Information concerning tenure-track and tenured faculty and librarians is provided here. This concerns articles 16.05 and 19.05 of the Full Time Collective Agreement (2016-2019).

As of October 15, 2017

Tenure-Track and Tenured Faculty Breakdown

	Male	% Male	Female	% Female	Total	% Total
Lecturer	0		0		0	0%
Assistant	4	29%	10	71%	14	11%
Associate	40	56%	31	44%	71	56%
Full	25	61%	16	39%	41	33%
All Ranks	69	55%	57	45%	126	100%

Tenure-Track and Tenured Librarians Breakdown

	Male	% Male	Female	% Female	Total	% Total
General	0		0		0	0%
Assistant	0		0		0	0%
Associate	2	50%	2	50%	4	67%
Full	0		2	100%	2	33%
All Ranks	2	33%	4	67%	6	100%



Mount Allison University

Employment Equity Report to Senate

Information concerning term, sessional, tenure-track and tenured faculty and librarians is provided here. This concerns articles 16.05 and 19.05 of the Full Time Collective Agreement (2016-2019).

As of October 15, 2017

Term, Sessional, Tenure-Track and Tenured Faculty Breakdown

	Male	% Male	Female	% Female	Total	% Total
Postdoctoral Fellows	2	40%	3	60%	5	3%
Lecturer	2	33%	4	67%	6	4%
Assistant	9	39%	14	61%	23	16%
Associate	40	56%	31	44%	71	49%
Full	25	61%	16	39%	41	28%
All Ranks	78	53%	68	47%	146	100%

Term, Sessional, Tenure-Track and Tenured Librarians Breakdown

	Male	% Male	Female	% Female	Total	% Total
General	0		0		0	0%
Assistant	0		2	100%	2	25%
Associate	2	50%	2	50%	4	50%
Full	0		2	100%	2	25%
All Ranks	2	25%	6	75%	8	100%

Senate Academic Information Technology Committee Report to Senate – December 2017

The terms of reference for the Senate Academic IT Committee are on our website. Current membership is: J. Ollerhead (chair), L. Keliher, R. Majithia, J. Kurek, A. LePage, H. Becker, T. Roberts and students N. Verret and R. Howlett.

The Academic Information Technology Committee met on January 19, March 23, September 22 and November 24, 2017. In keeping with the practice in place since October 1, 2007, the Senate Academic Information Technology Committee met jointly with the IT Steering Committee on the following dates: March 2, April 20 and October 20, 2017.

In the spring the Committee circulated a Hardware and Software Questionnaire. This survey was delivered via Moodle to faculty on campus on January 30, 2017 for a three-week period and was answered by 57 respondents. The results of the survey were reported to Senate in May 2017.

In addition, the Committee has discussed:

- Hardware and software survey results
- Software for statistics
- Software for managing student surveys
- The status of an upgrade to Office 365
- Limitations of licensing agreements

Respectfully submitted,



Jeff Ollerhead
Provost & Vice-President, Academic & Research